

THE REGULAR MEETING
OF BESSEMER BOROUGH COUNCIL
HELD AT THE H. SPENCER CARR MUNICIPAL BUILDING
June 12, 2023

The meeting was called to order by President Izzo at 7:00pm.

Roll Call found the following members present:

Nathan Leslie, Bob Slosser, Michael Marciante, LuAnne Izzo, Jimmy Nolfi, and Douglas Ordak.

Absent: Art VanTassel and Cody Jackson

A **motion** was made by Mr. Marciante, and seconded by Mr. Ordak, to approve the meeting minutes of the Regular Meeting (*May 8, 2023*)...**carried**

A **motion** was made by Mr. Ordak, and seconded by Mr. Marciante, to accept the balances of the Treasurer's Report to be filed for audit...**carried**

A **motion** was made by Mr. Slosser, and seconded by Mr. Marciante, to approve payment of the June bills...**carried**

Bob Sherbondy (Neptune Water Meters - EAP Industries, Inc - Co-STARS) - The Guest Speaker demonstrated the different types of water meters for the borough. He expressed the importance for the commercial and industrial properties to have meters installed. Mr. Sherbondy provided each council member with a folder of the different meters that Neptune provides and the pricing for the meters. Mr. Sherbondy stated that Neptune does not carry a backflow preventer meter, however the meters will let you know when the water flows backwards. Included in the folder was a start-up plan that is affordable for most municipalities. He also explained the software that is used to monitor the meters. Mr. Sherbondy will be contacted when the borough is ready to begin metering businesses. Mr. Sherbondy stressed that the prices will increase by the end of the month and that the borough should make their decision quickly before the price increases on July 1, 2023.

Ordinance No. 1 of 2023 (Revised Junk/Rubbish Ordinance)

A **motion** was made by Mr. Marciante, and seconded by Mr. Ordak, to revise and adopt Ordinance No. 1 of 2023, the Junk Ordinance, to include wording such as "the depositing, accumulation, storage, and sale of junk and/or rubbish, refuse, garbage, or waste in residential zoned areas that would prevent nuisances, protect property values, and protect the general health, safety, and welfare of the citizens of the borough"...**carried**

VISITORS: Jimmy and Nicole Lombardo, Joey Gleghorn (Bessemer Communities/Wine Vendor/Beer Vendor- He may be able to get coolers), Vito Yeropoli (Assistance in grant writing at 10% upon grant awarding), and John Kliem.

Mayor's Report: Read proclamation recognizing Officer James Lombardo on his 27 years of service with the Bessemer Borough Police Department and provided an acrylic award in honor of Officer Lombardo's 27 years.

Officer Lombardo wanted to thank Council and the Police Department as a resident of the borough for the service to the town. Officer Lombardo openly honored Artie Licovich, mentioning that he was his mentor and the reason why he stayed with the police department. Officer Lombardo complimented Chief Charmo on his role as Chief of Police and that you can't get any better than him and his officers that remain with the department.

Mayor Leslie mentioned using General Code to codify the borough ordinances. Council agreed to have Mayor Leslie investigate this.

Police Report: Chief Charmo read report...*see written report*

Privacy Door for the Police Department's hallway - Metal door (\$1,000)

A **motion** was made by Mr. Marciante, and seconded by Mr. Nolfi, to purchase a security door with a \$1,000 limit...**carried**

Scheduling issues - Officer Charmo expressed the scheduling issue with a part-time police department. He will work with council on a solution to the scheduling issues and the need to have an additional full-time officer.

The current number of rental properties are a concern.

Fire Department Report: Chief Breetz read report... *see written report*

Resolution No. 6 of 2023 (PIRMA/\$30,000 check) - Affidavit is signed by Chief Breetz and Assistant Chief Miller.

A **motion** was made by Mr. Ordak, and seconded by Mr. Nolfi, to pass Resolution No. 6 of 2023 giving the PIRMA check of \$30,000 to the Bessemer Volunteer Fire Department for a replacement vehicle...

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Roll Call Vote: Jimmy Nolfi - YES, Douglas Ordak - YES, Bob Slosser - YES, Mike Marciante - NO, and LuAnne Izzo - YES ...**YES VOTES (4) and NO VOTES (1)motion carries**

Mayor Leslie stated that with his veto powers per borough code he would have vetoed the vote, but the majority vote would have superseded it and would not have made a difference.

Mayor Leslie explained to the Fire Department members present, that it was nothing against them, rather it was the issue of the age of the replacement vehicle. Chief Breetz and Assistant Chief Miller reported that the borough hydrants are bad. Mayor Leslie requested a list from the Fire Department of what hydrants are not working. Eric Buzzza suggested that the Fire Department make a prioritized list of the hydrants that need replaced. The borough will need to meter with a pressure gage to test the flow of each hydrant to certify each one. Mr. Buzzza suggested contacting the neighboring fire departments to borrow a meter with a pressure gage for the borough to test the flow.

Assistant Chief Miller updated council on the "House Numbers" fundraiser stating that they will have an insert in July's billing for ordering and that they will have samples available during the Community Days.

Public Works Report: Joe Werlhyak... *See written report.*

Backhoe bucket - 12" bucket is needed. Public Works will continue to search for a 12" bucket.

Mr. Ordak publicly expressed his appreciation for Mr. Werlhyak's and Mr. Holly's work on the boat ramp.

BMA Report: *See written report.*

Mr. John Kliem - Discussion regarding the day in which the BMA bill becomes delinquent. Per Bessemer Ordinance, the day the bill becomes delinquent is day twenty-six (26). When the due date of the twenty-fifth falls on a weekend or holiday, the bill is due on the next business day. Mr. Kliem interprets the wording of the ordinance to be that the next business day the bill is delinquent, but the late charges are not assessed until two business days. It was suggested that the ordinance should be revised due to the confusion of the wording. The discussion ended with council not interested in changing the ordinance. The delinquent fee/shut-off fee was discussed regarding who at the borough will have the authority to decide who will be assessed the fifty dollar (\$50) delinquent fee. Mr. Kliem will work with Mr. Jackson to clear up the discrepancies within the procedure practices within the BMA and Bessemer Borough on the delinquent fee assessments. Borough council gave the secretary (Mrs. Novad) the authority to determine the delinquent fee assessment charges until the discrepancies can be worked out. Mr. Kliem will let the BMA know the decision of Borough Council.

Engineer's Report: Eric Buzzza gave report... *see written report.*

Council agreed to have Mr. Buzzza gather quotes for the inspection and cleaning of the water tower. Mr. Buzzza stated that the state will be putting out bids for the waterline relocation project. Mr. Buzzza reported that the DEP has performed the inspection of the water plant. One violation was noted regarding the lack of emergency backup generators. The benefit of the violation is that this will help the borough with the PennVEST application. Mr. Buzzza reported that Mr. Holly is up to date on the certifications to conduct the chlorine and manganese tests for the borough.

The lead service line inventory needs to be placed on spreadsheets. Mr. Buzzza stated that if borough council wants Gannett Fleming to do the specs for the waterlines at the pump house, he will need the council's authorization. Mr. Nolfi stated that he has also provided a drawing to Gannett Fleming. Gannett Fleming drawings and specs for bidding would cost the borough \$8,000.

Committee Reports:

Streets and Lights: Mike Marciante - Reported that the tree streets have been completed and that he has met with Youngblood Paving to go over the job. He stated that they will place more tar at the missed seams and that they will finish the crosswalk painting. PennDOT will be looking into the damage of the storm drains this week along with the N. Main Street drain issue to see if the damaged drain is causing the drainage problem. Mr. Marciante will look at the streets that need repaired and report back to council at the July meeting.

Human Resources: Art VanTassel - Absent - Executive Session - Mr. Nolfi to handle.

Borough Property: Bob Slosser - Updated council on the Utility Truck Grant. Chester at McCandless Ford will be contacted by the borough secretary to get the updated pricing on the Ford F-250 (Regular Cab). A white or red truck is preferred due to the non increase of pricing for the color.

Finance, Litigation, and Appropriations: Cody Jackson - absent

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Water and Sanitation: Jimmy Nolfi - Presented a drawing of the pump house waterlines. He also includes retaining walls for the back access to the building. He will get ideas from Gary Pezzuolo regarding creating a good working area for the replacement of the pump house waterlines.

Emergency Services: Art VanTassel - Absent

Culture and Recreation: Douglas Ordak - Reported that there is a need for more picnic tables.

A ***motion*** was made by Mr. Ordak, and seconded by Mr. Nolfi, to purchase three picnic tables at a cost not to exceed \$1,000...***carried***

Coordinator:

Old Business:

Elm Street and Roosevelt Ave line repair.

A ***motion*** was made by Mr. Slosser, and seconded by Mr. Ordak, to have the Elm Street and Roosevelt Ave line repaired...***carried***

Check Signers - Mr. Marciante volunteered as a check signer.

A ***motion*** was made by Mr. Ordak, and seconded by Mr. Slosser, to have Mr. Marciante added to the signature card at the New Middletown Huntington branch bank...***carried***

New Business:

Budget numbers - The Finance, Litigation, and Appropriation Committee will meet to check the status of the 2023 Budget numbers.

Subdivision and Land Development (SLDO)- The Ordinance has been found in the old borough files.

Zoning Officer - Joe Werhnyak (Zoning Officer) will retire at the end of June.

A ***motion*** was made by Mr. Ordak, and seconded by Mr. Marciante, to appoint Mayor Leslie as the borough's Zoning Officer...***carried***

A ***motion*** was made by Mr. Marciante, and seconded by Mr. Ordak, to enter into executive session...***carried***

Executive Session entered at 9:01pm

Entered back into the regular meeting at 9:15pm

Ken Holly (90-day probation period ends on June 14, 2023)

A ***motion*** was made by Mr. Ordak, and seconded by Mr. Nolfi, to keep Ken Holly on as a borough public works/maintenance fulltime employee and raise his hourly rate to \$18/hour...***carried***

Joe Werhnyak (Pump House Weekend Monitoring)

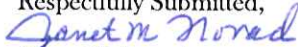
A ***motion*** was made by Mr. Ordak, and seconded by Mr. Slosser, to keep Joe Werhnyak on to monitor the pump house on the weekends at a flat rate of \$25/visit...***carried***

Mr. Ordak will speak with Mr. Werhnyak regarding the possibility of monitoring more days throughout the week.

A ***motion*** was made by Mr. Ordak, and seconded by Mr. Slosser, to adjourn the meeting...***carried***

Meeting adjourned at 9:18pm

Respectfully Submitted,



Janet M. Novad

Secretary/Treasurer

ALARMS (1)	PFA VIOLATIONS (1)
ANIMAL COMPLAINTS (2)	PROPERTY CHECKS (62)
ASSISTS (7)	REQUEST TO SPEAK TO OFFICER (9)
ASSAULTS ()	PUBLIC INTOXICATION ()
ATV COMPLAINT (1)	OVERDOSE (1)
BURGLARY (1)	SUSPICIOUS ACTIVITY (2)
BURNING COMPLAINT ()	SUSPICIOUS VEHICLE (2)
CRIMINAL ARREST ADULTS (2) JUVENILES ()	THEFT/ FRAUD ()
CRIMINAL INVESTIGATIONS (4)	TRAFFIC ACCIDENT (1)
DOMESTIC/ DISTURBANCES (1)	TRAFFIC CITATIONS (9)
DUI ARREST (1)	NON TRAFFIC CITATIONS ()
HARASSMENT (1)	TRAFFIC STOPS (23)
MEDICAL CALLS (5)	WARNINGS (14)
MISSING PERSONS	TRESPASSING (4)
ERRATIC DRIVERS (1)	FOLLOW UP (7)
JUVENILE COMPLAINT ()	911 HANG UP (3)
VEHICLE REPAIR ()	WELFARE CHECK (4)
ROAD HAZARD (1)	FOUND PROPERTY ()
PSYCHIATRIC ()	ASSIST FIRE ()
NARCOTICS ()	ASSIST PUBLIC (7)
PATROL OFFICERS HOURS WORKED 519.5 Hours	
FUEL: 140 Gallons	
MILES: 2,079 Miles	

- 1) 4 Calls, 2 Gas Odor, 2 Structure Fire
- 2) Fuel: 0.0 Gallons

Balances:

General Checking: \$1,269.05

General Savings: \$6,880.54

Relief Checking: \$179,815.48

Relief Savings: \$760.40

CD #1: \$566.90

CD #2: \$529.74

Deposits:

\$852.00

May 2023

Vehicles & Equipment

Water

Twenty two postings, no shut offs.

PA One Call responses for private contractor on East Poland, Columbia Gas on East Poland, private contractor on Oak Street, private contractor on 8th Street, resident on 8th Street, and PennDOT on First Covenant.

Hydrants being flushed on Thursdays, time permitting.

Door to door visits by borough staff inquiring about the materials used for individual service lines entering the premises.

Replaced discharge head on failed chem pump. Returned to service and operational again.

Streets

Sink hole on Walnut Street excavated as directed. Adjacent storm drain clear and not collapsed. Solid base material. Filled and tamped with stone. Minimum of four inches of asphalt binder applied by L & S to bring up to grade with milled road surface.

Purchased spare 35 MPH sign as directed a few months ago and size 4X Hi Vis safety vests, as directed, from Municipal Sign.

Sink hole and storm water drainage issue on Oak Street addressed by L & S with borough staff member assistance.

Removed Christmas snowflakes from utility poles and installed the latest shipment of Veteran's banners as directed.

Borough Property

Christmas tree removed from Kennedy Park as requested.

Dumpsters delivered and picked up from residences on Walnut and Field.

Herbicide application made to playground.

Purchased new flags and changed American & State, on the pole in the square. Changed all American Flags on the conduit poles for the square and Kennedy Park. Placed the flags in the square. Changed flags, American and POW, on the pole in Kennedy Park.

Purchased and applied twelve yards of black mulch as directed.

Assisted Mr. Ordak with brush removal and dispersion of millings at the boat launch.

BMA MONTHLY REPORT

SUBMITTED TO BESSEMER BOROUGH

DATE: JUNE 1, 2023

INFORMATION FOR MAY 1-31, 2023

<u>63</u>	Late fee's applied to customer accounts
<u>\$4,153.80</u>	Total owed in late payments
<u>30</u>	Water Shut Off Warnings posted
<u>0</u>	Total customers to have water shut off
<u>0</u>	Customers billed \$50.00 delinquent fee
<u>0</u>	Total Property Sales
<u>0</u>	Total Sheriff Sales
<u>0</u>	Total Liens applied

<u>MAY 2023</u>				
5/1/23	1.0	501/NIX	Intec	J.P.W. D
5/2/23	25.0	F600	"	J.P.W. D
5/19/23	25	F600	"	J.P.W. D
5/22/23	15.0	ONE TOW	"	J.P.W. D
5/24/23	7	B-hoe	"	KH, D
5/25/23	3	RSC LIFT	"	J.P.W. D
5/31/23	4	B-lidc	"	KH D

BMA
FIRST COMMONWEALTH BANK
ACCOUNT ENDING BALANCES

MAY 1-31, 2023

UTILITY ACCOUNT: \$ 40,387.09

OPERATING ACCOUNT: \$ 315,889.57

PLGIT PRIME ACCOUNT: \$ 195,845.26

F & G ANNUITY: \$134,431.05

GRAND TOTAL: \$686,552.97

LOAN FCB: \$1,735,412.12

BESSEMER SEVERELY DELINQUENT \$ 14,213.60

BMA ACCOUNT BALANCE SHEET



BESSEMER BOROUGH
PROJECT STATUS UPDATE
JUNE 12, 2023 MEETING

1. **Tank Inspection**
 The board may wish to consider requesting inspection quotes from other firms. GF can assist if requested.
2. **Bridge Water Line Relocation**
 The engineering firm provided comments on the design and provided updated relocation plans for the gas and storm sewers on Wednesday June 7th. This required GF to alter our design for the waterline installation. We were informed that the project is to be bid Wednesday June 14th and we were instructed to submit our revised design by Monday June 12th.
3. **Statewide LSA Grant Applications**
 The borough has received notification that the grant application for the utility truck was approved. Unfortunately funding for the emergency generator systems was not approved.
4. **Roosevelt Bridge**
 The Southwestern Pennsylvania Commission is in the process of updating their transportation project priority list. GF will review the list when it is finalized to determine if the Roosevelt Bridge has been added to the list.
5. **Water System Assistance / PADEP Inspection**
 GF was asked to be present during the PADEP inspection of the water system on Tuesday June 6th. There was one violation noted and a number of recommendations. The violation was for lack of an Uninterruptible System Supply Plan (USSP). This is the emergency generator project to provide backup power in the event of power failure. When we first submitted the USSP certification to the PADEP we told them we would procure the generators when we obtained funding for the project. Unfortunately, we have not been able to obtain funding and the time window for providing for an uninterruptible source of drinking water has passed. However, this will play in favor of the Borough. PennVest funding which is being pursued gives preference to projects that will address PADEP violations.
 While on site GF conducted the quarterly chlorine meter calibrations and trained Ken on how to conduct iron and manganese testing with the new meter.
6. **PennVest Funding**
 The PA DEP is reviewing the inclusion of the emergency generator project and the installation of water meters into PennVest's Technical Assistance Program.
 If approved, a preplanning meeting with PennVest and PADEP representatives is required prior to submission of the application. The application cutoff for the next round is anticipated to be in August.
7. **System Service Line Inventory**
 GF can provide assistance to the Borough in determining the best way to conduct the lead service line inventory. It may be possible to incorporate the replacement of missing water valve curb boxes with the service line inventory. During the replacement of curb boxes, the materials used for the borough side of the service line and the property owner's side of the service line can be identified and documented. Doing this for a select number of residences in each area of the borough may generate enough information to satisfy the PADEP's inventory requirements.
8. **Consumer Confidence Report**
 GF has prepared the Consumer Confidence Report and it has been provided to the Borough for distribution.

Respectfully submitted,
GANNETT FLEMING, INC.
Eric Buzza
 Eric Buzza
 Senior Operations Specialist

M. Davidson & Associates, Inc.
WasteWater Treatment Specialists

Michael P. Davidson

4707 Scott Road
 Jamestown Pa. 16134
 (724) 932-5050 notify to send fax

To: Board of Directors
 Bessemer Municipal Authority

From: Michael P. Davidson
 Date: June 08, 2023
 Subject: May 2023 Operators Report

CATEGORY	OBTAINED	REQUIRED
	MAY 2023	
Flow (MG/D)	0.217	0.380 Maximum
CBOD (MG/L)	3 mg/l	25 Maximum
Total Suspended Solids (MG/L)	5 mg/l	30 Maximum
Total Nitrogen (MG/L)		Monitor Quarterly
Total Phosphorus (MG/L)		Monitor Quarterly
Ammonia-Nitrogen (MG/L)	0.8 mg/l	12.9 Maximum
Fecal Coliform (Geometric Average)	112/100 ML	200/100 ML Maximum
Dissolved Oxygen	5.0 mg/l	4.0 Minimum
Total Residual Chlorine (MG/L)	0.25 mg/l	0.32 Maximum

The treatment plant produced a good quality effluent discharge throughout the month of May 2023. All parameters were within N.P.D.E.S. permit limits.

MAY 2023

The average daily flow for the month of May was 0.217.

The precipitation for May was 4.90".

The NPDES permit for the treatment plant expires on May 31, 2023, the permit renewal application has been submitted by December 31, 2022.

Cleaned out the influent pump station, cleaned the grill out of the head works, hosed down the clarifiers, drained and cleaned the chlorine contact tanks, drained and cleaned the sump pit, cleaned the strainers on the effluent line and chlorine feed line.

Poured three sludge drying beds.

Installed a new mailbox.

Investigated a sink hole at the intersection of Walnut and West Poland. Televised the sewer line and it was in good shape.

No sludge was hauled during May 2023.

Checked the oil in both blowers.

Switched blowers from #2 to #1 and cleaned the #1 blower air filter.

Plant discharge monitoring report for the month of May 2023 was complete and sent to the Authority, RAR Engineering and PADEP.

Decant 19,000 gallons of clear water off the digesters.

Ordered a spare pump for the South Breeze pump station from Trombold Equipment Company.

Marked 8 PA One cats.

No home inspections.

Daily routines of analytical testing, plant inspection, skimming the tanks and taking readings are daily tasks that are not in the report.

If the Board should have any questions, please feel free to contact me.

Respectfully,

Michael P. Davidson
 President